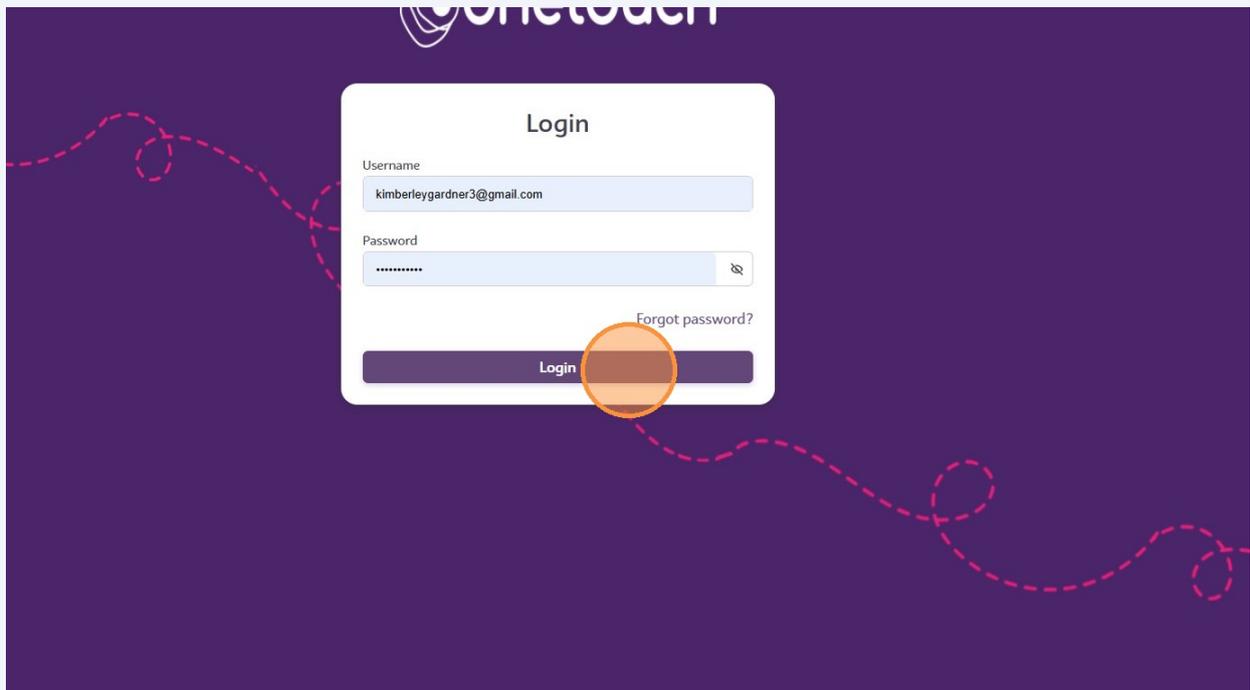
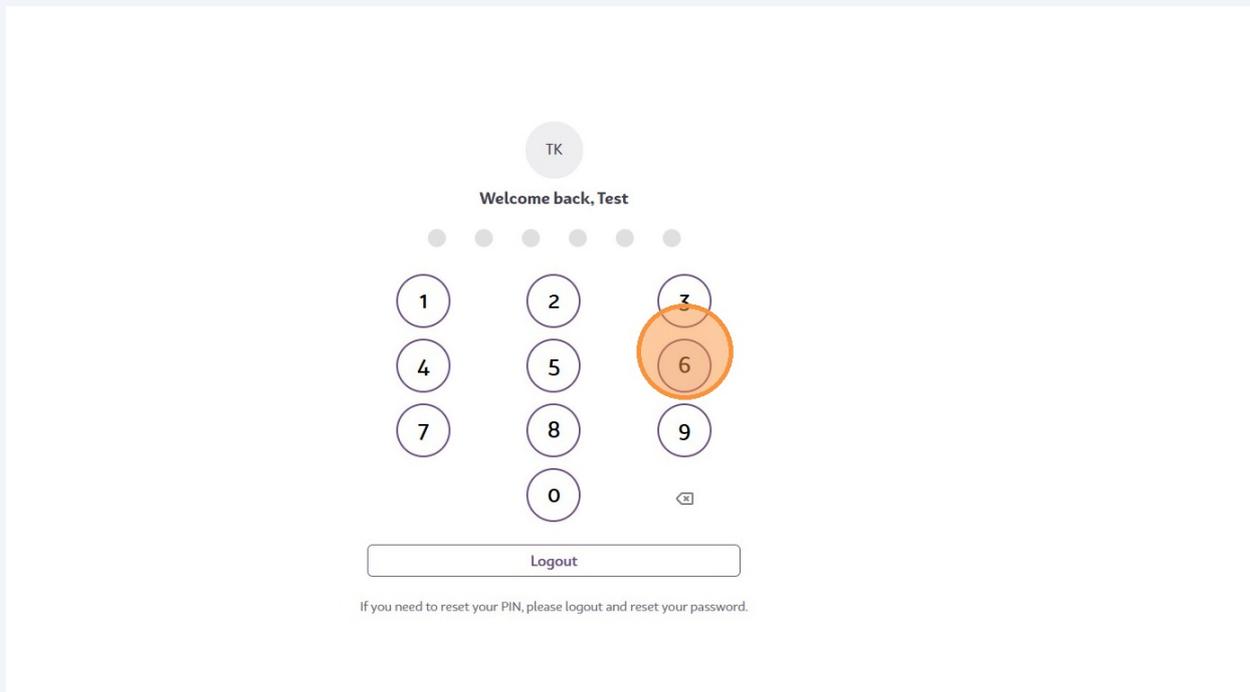


# One Touch Guide - Worker

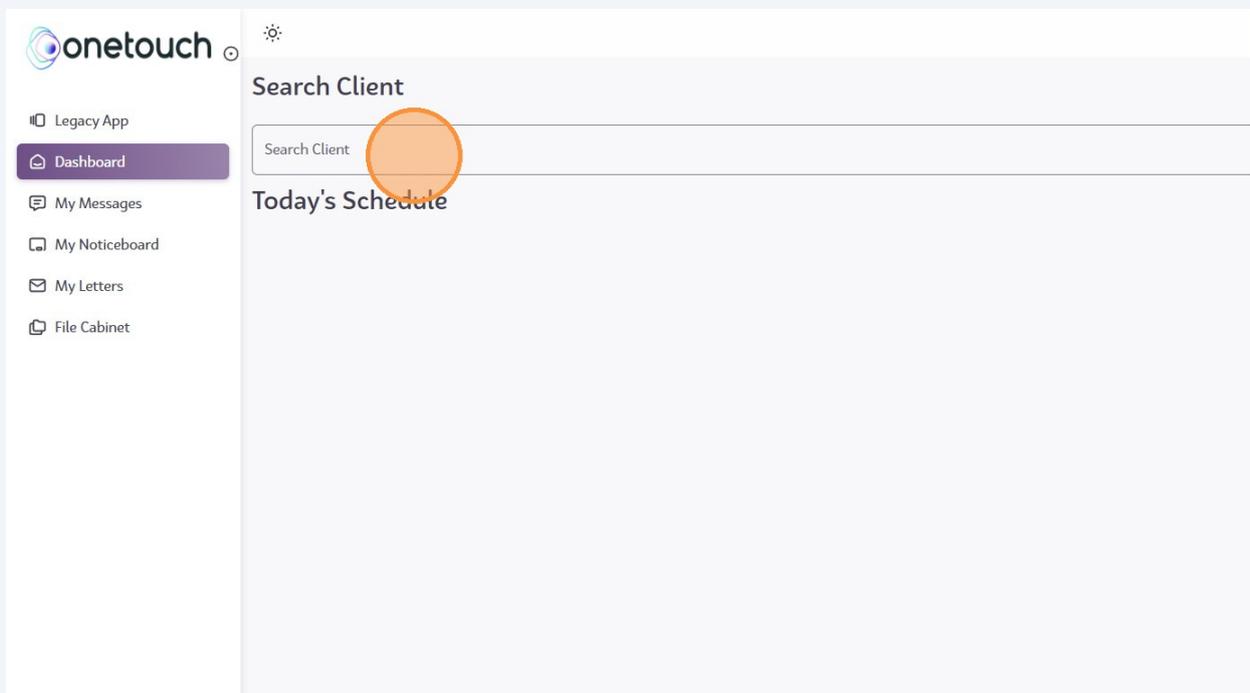
- 1 Click on the app and complete your username and password and click "Login"



## 2 Then enter your 6 digit code

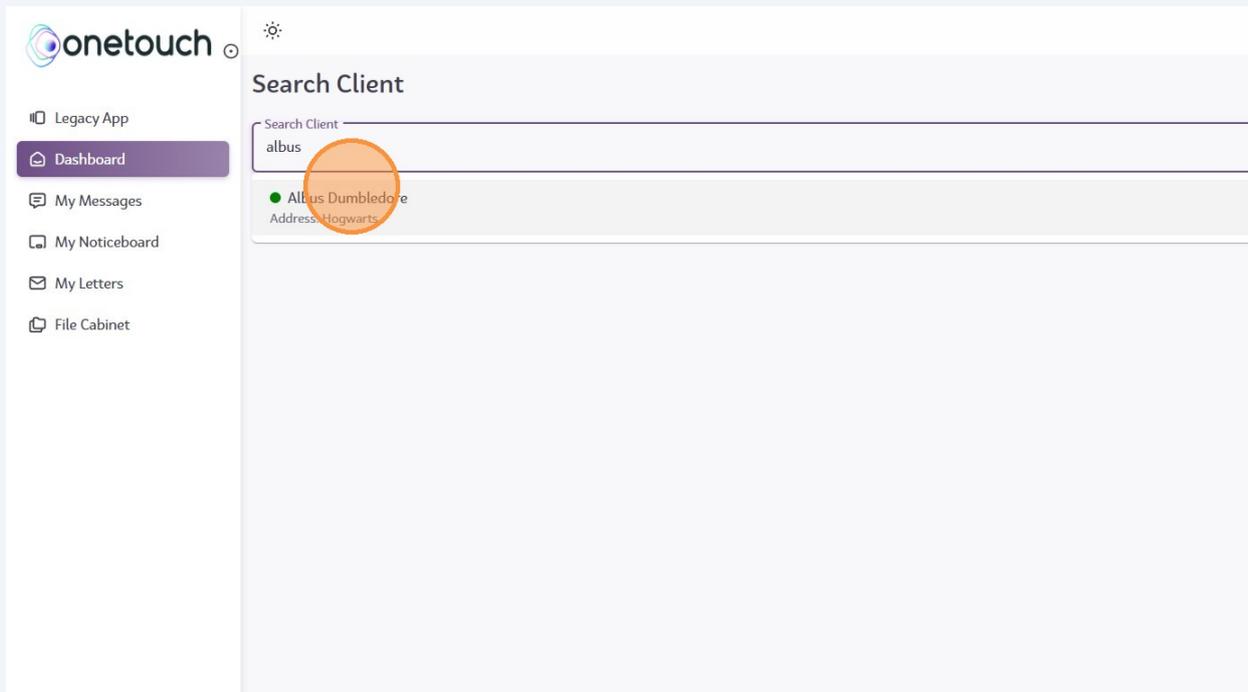


## 3 Click the "Search Client" field and type in the clients name



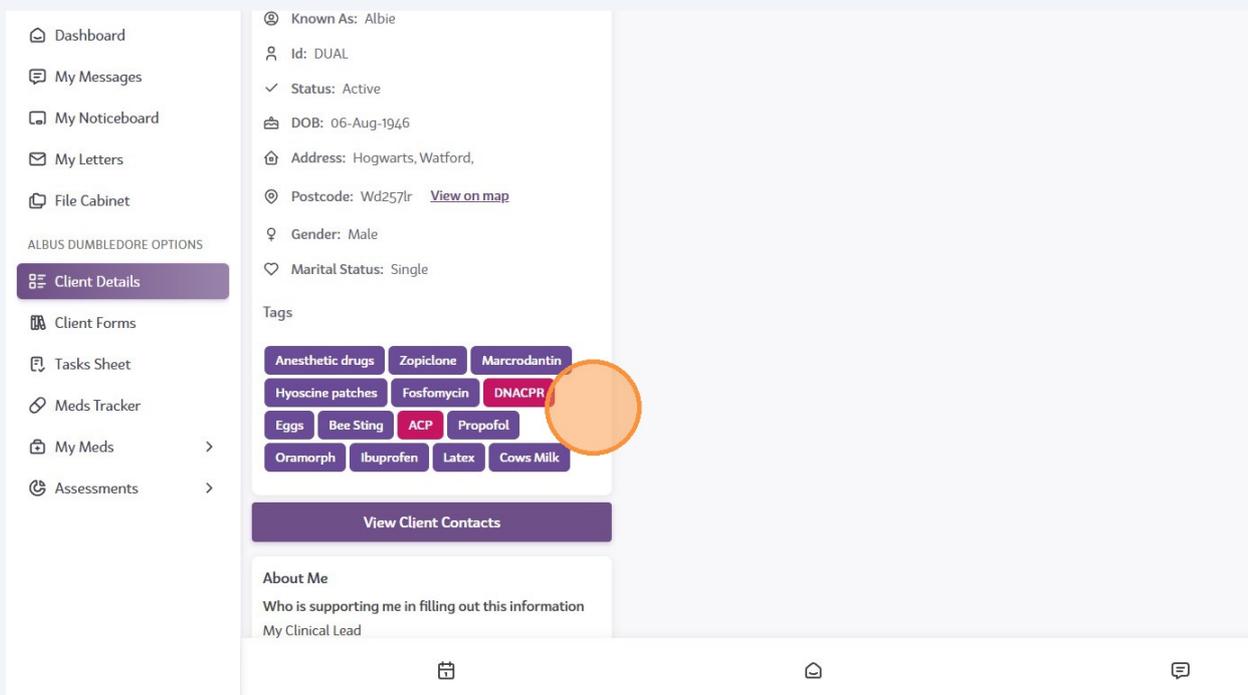
4

Once the client appears below Click on it, this will then take you into the clients profile



5

The Client's profile will appear and you will be able to see their information, tags for their allergies and alerts you need to be aware of



## 6 'About me' information about the client

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

Client Forms

Tasks Sheet

Meds Tracker

My Meds >

Assessments >

**What is most important to me**  
Being able to maintain my independence

**People who are important to me**  
My family

**How i communicate and how to communicate with me**  
I have good levels of communication. I am able to communicate verbally

**My wellness**  
I wish for my care to be delivered at high standards to keep me clinically well and at home to reduce hospital attendances and admissions due to acute episodes of health.

**Please Do**  
Always inform me of what you will be doing, or if there is going to be any change to routine as this is something that gives me anxiety and can make me emotional.

**Please Don't**  
Talk over me, or not include me in any conversations.

**How and when to support me**  
I wish for my care routine to be maintained throughout

## 7 and the client's diagnosis

I wish for my care routine to be maintained throughout care delivery whether this is within the home setting, or the school setting to ensure my health and wellbeing is maintained as priority.

**Also worth knowing about me**  
I love to a Sherbert Lemon and also love a good chat, especially talking about current music, or about books that I may be reading currently.

**Bio**

**Client Diagnosis**  
Trisomy 21  
Hypertrophic Cardiomyopathy with severe septal myocardial damage  
Bilateral Moyamoya  
Dysrhythmia  
Significant acquired brain injury with global neurodevelopmental impairment  
Obstructive Sleep Apnoea  
Bilateral DVT  
ADHD  
Coeliac Disease  
Sickle Cell Trait Suspected PIMS-TS  
Adenoid-tonsillectomy for obstructive sleep apnoea  
History of anaemia

## 8 Scroll back up to the top and click on Notes

The screenshot shows the 'Client Profile' page for Albus Dumbledore (Albie). The page includes a profile picture, name, and location. Below the profile information, there are four buttons: Profile, Tasks, Notes, and Documents. The 'Notes' button is highlighted with an orange circle. The 'About' section is expanded, showing details such as Full Name, Known As, Id, Status, DOB, Address, and Postcode.

**Client Profile**

**Albus Dumbledore (Albie)**  
Hogwarts, Watford, 2026-02-09

**Profile** **Tasks** **Notes** **Documents**

**About**

- Full Name: Albus Dumbledore
- Known As: Albie
- Id: DUAL
- Status: Active
- DOB: 06-Aug-1946
- Address: Hogwarts, Watford,
- Postcode: Wd257lr [View on map](#)

## 9 Click the add note "icon" highlighted below to add a daily record note for the client

The screenshot shows the 'Client Profile' page for Albus Dumbledore (Albie). The 'Notes' button is highlighted with an orange circle. Below the profile information, there is a search bar and three notes added for the client. The 'Add Note' icon is highlighted with an orange circle.

**Client Profile**

**Albus Dumbledore (Albie)**  
Hogwarts, Watford, 2026-02-09

**Profile** **Tasks** **Notes** **Documents**

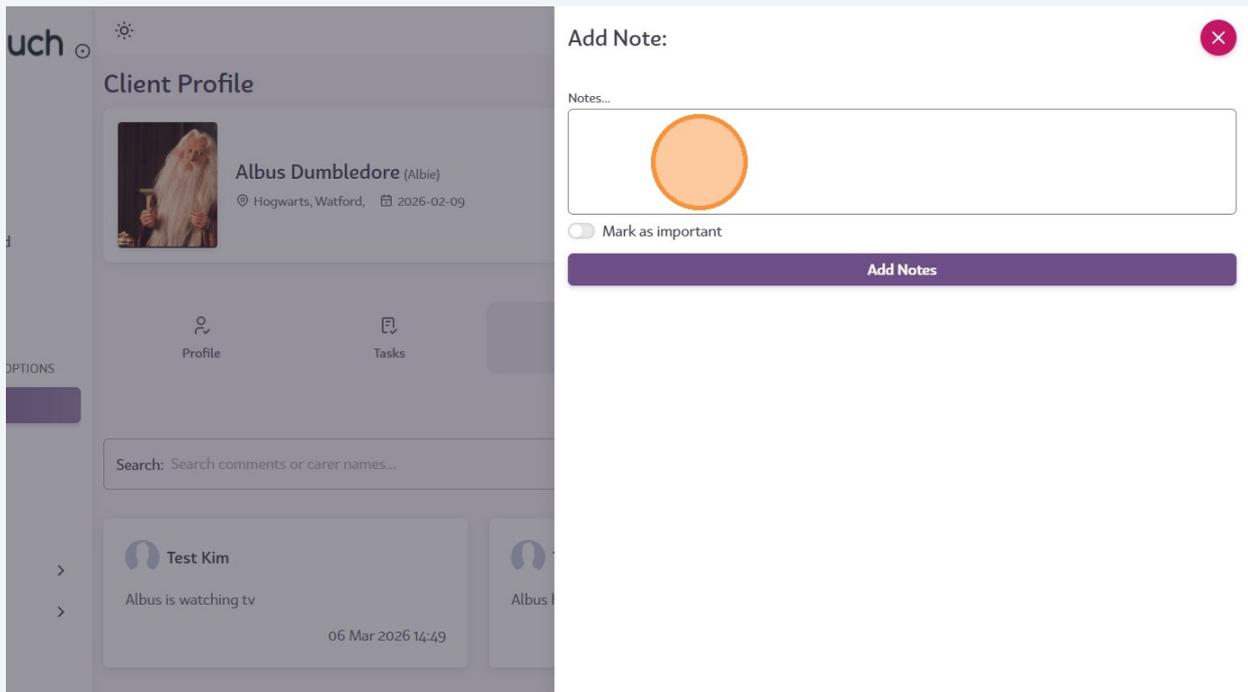
**Search:** Search comments or carer names...

**Test Kim**  
Albus is watching tv  
06 Mar 2026 14:49

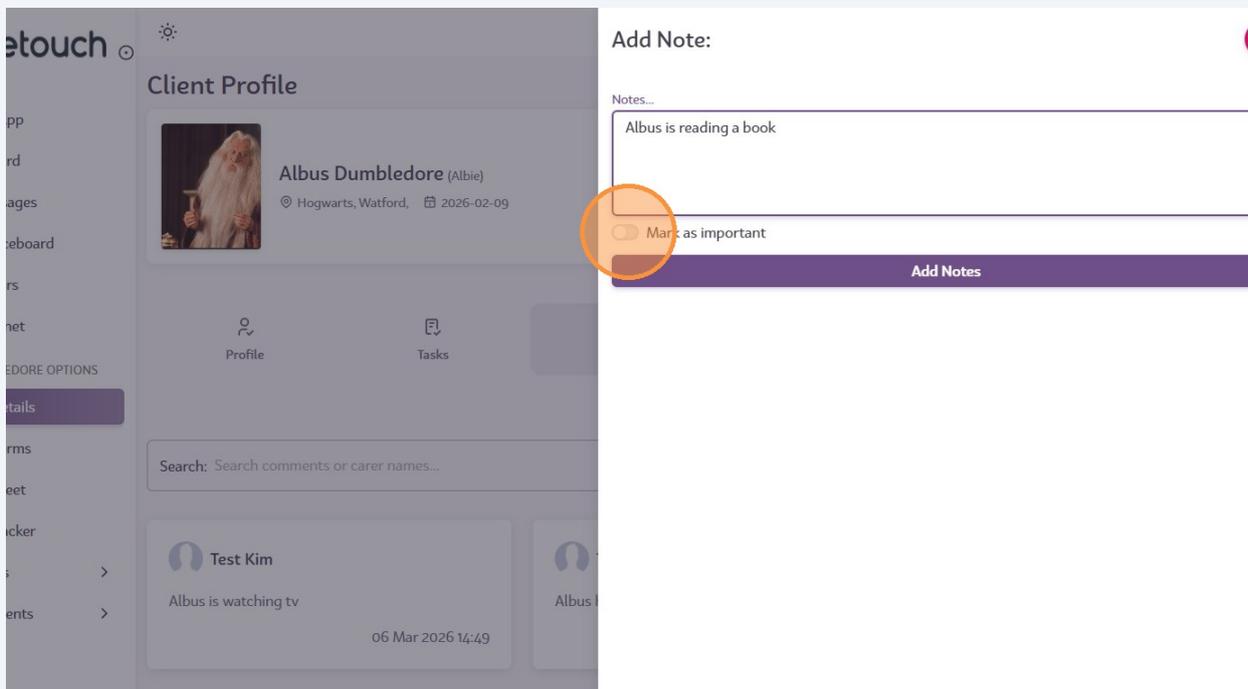
**Test Kim**  
Albus has had his breakfast and is settled in bed  
06 Mar 2026 10:14

**Test Kim**  
Albus is having lunch  
17 Feb 2026 12:00

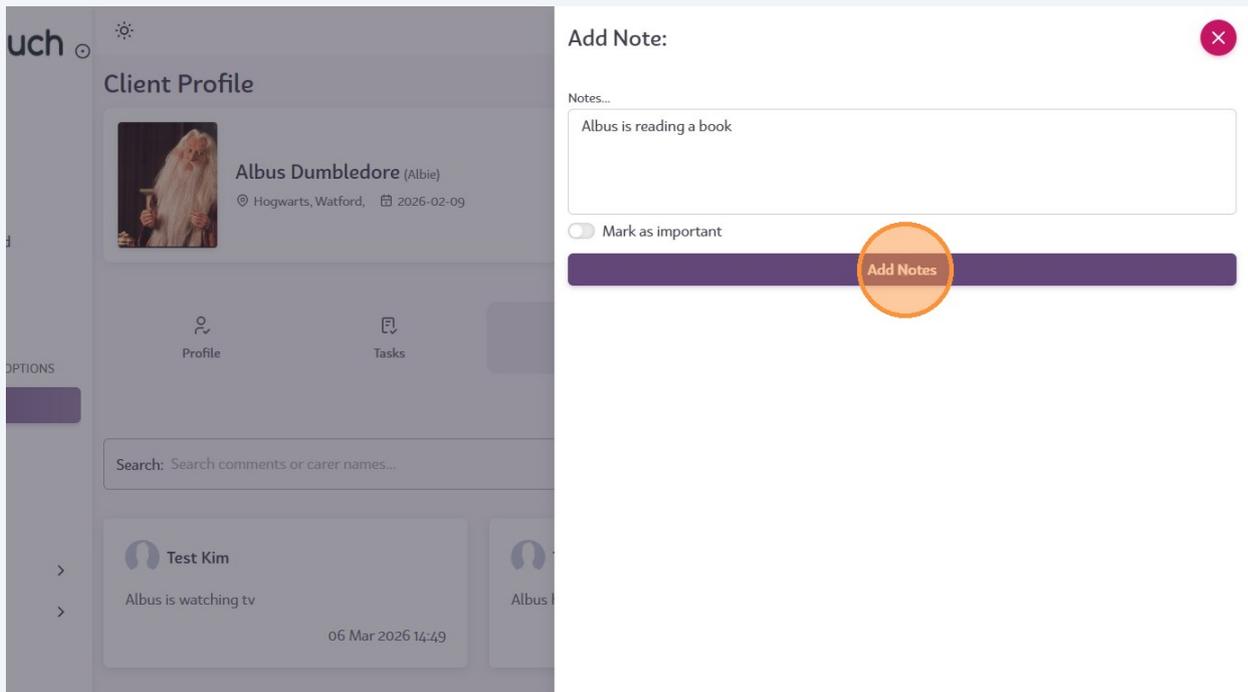
## 10 Detail your note in the box



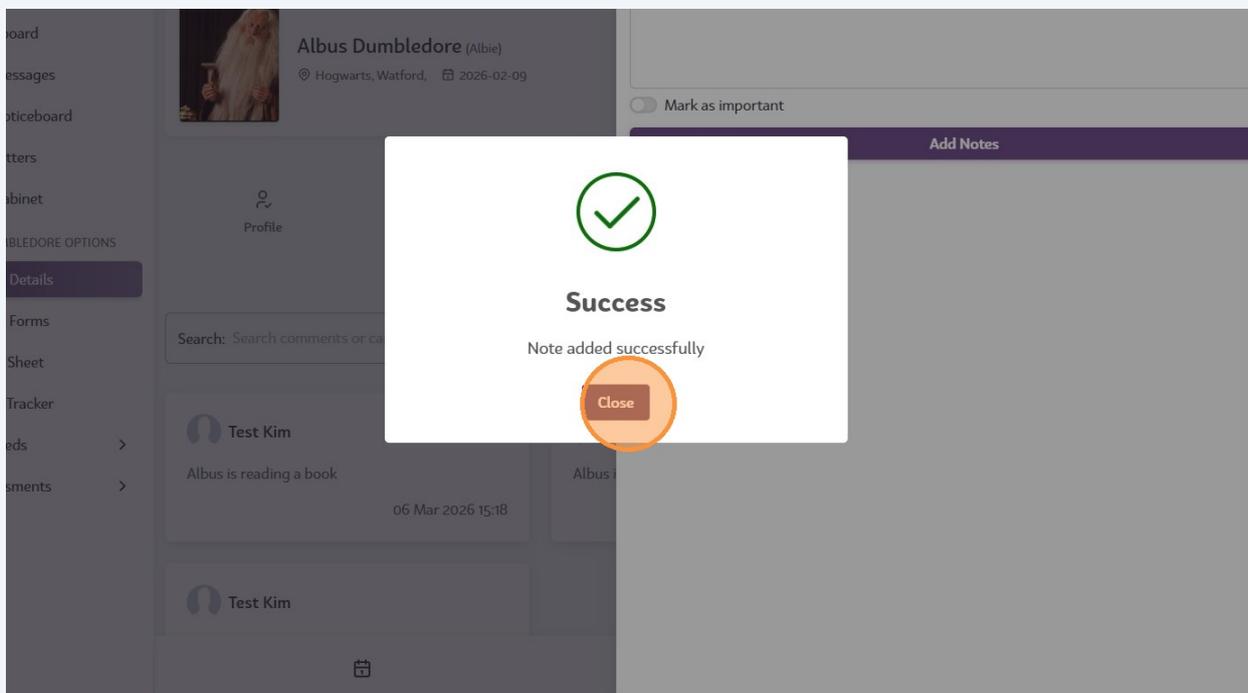
## 11 You are able to mark the note as important by sliding this button across, this will highlight the note for the clinical lead however this does not replace the need to call the office to report any incidents or escalate any concerns.



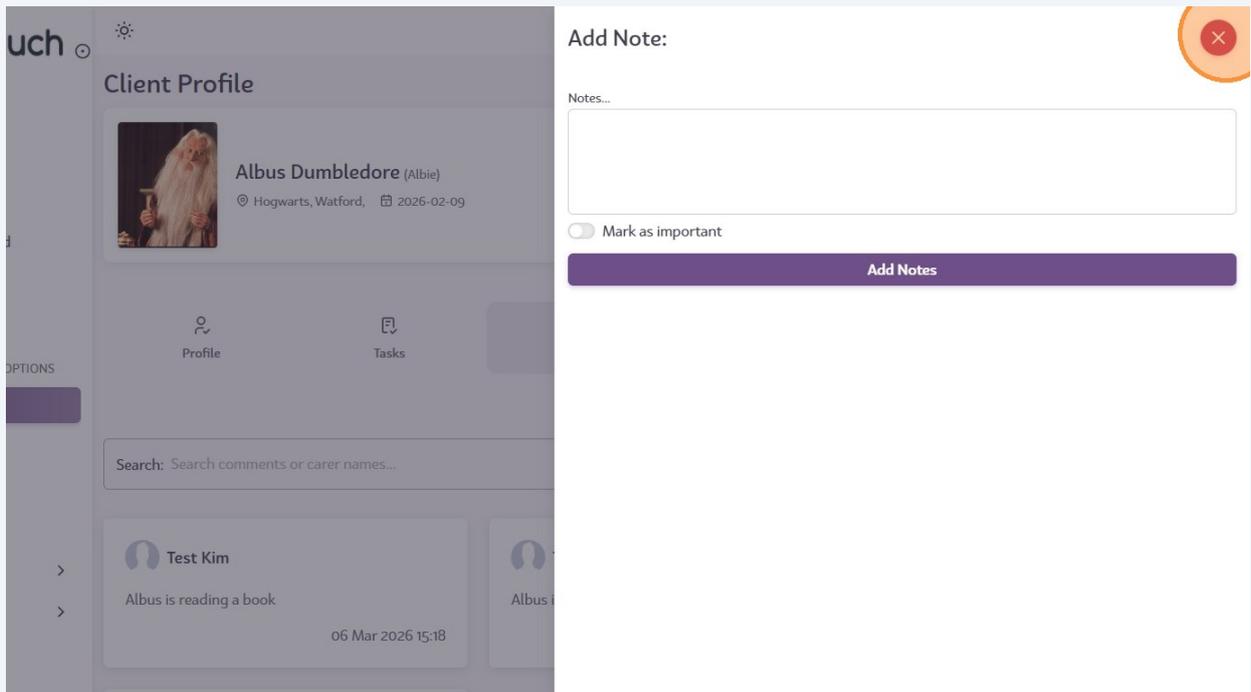
12 Once you have completed your note Click "Add Notes"



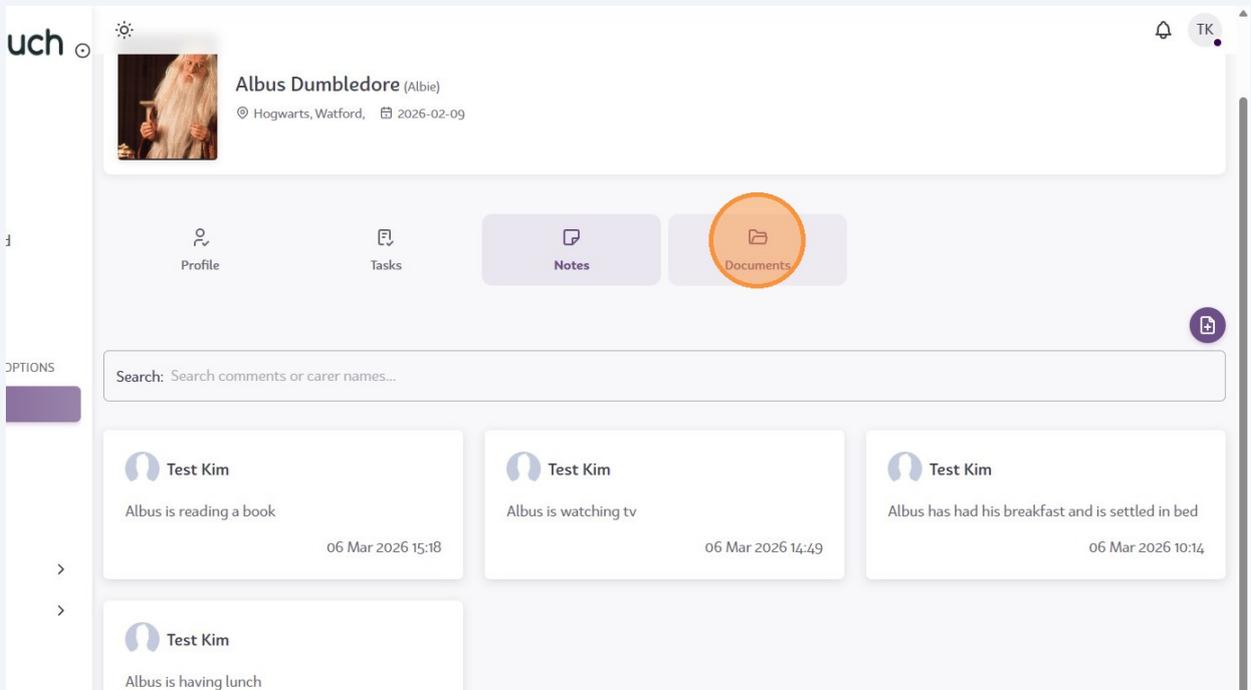
13 Click "Close"



14 Click the pink cross to close the window



15 To view any documents that have been added to the clients profile, click the documents icon



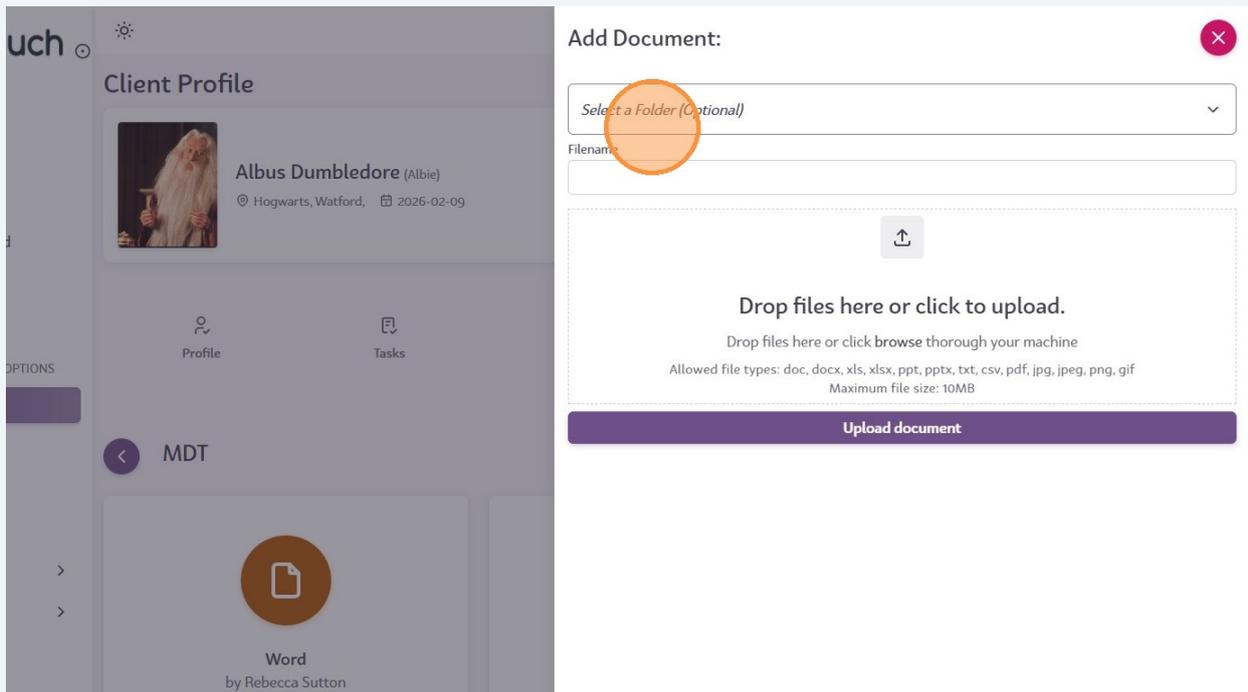
## 16 Click the folder you would like to view and select the document to view

The screenshot shows a user interface for a client profile. On the left is a navigation menu with items: Dashboard, My Messages, My Noticeboard, My Letters, File Cabinet, and a section titled 'ALBUS DUMBLEDORE OPTIONS' containing Client Details (highlighted), Client Forms, Tasks Sheet, Meds Tracker, My Meds, and Assessments. The main content area features a profile card for 'Albus Dumbledore (Albie)' with a photo and location 'Hogwarts, Watford' and date '2026-02-09'. Below the card are four tabs: Profile, Tasks, Notes, and Documents (which is active). A search bar labeled 'Search Document or Folder...' is positioned above a grid of document thumbnails. One thumbnail is visible, labeled 'MDT by', with a folder icon. At the bottom, there are three icons: a calendar, a home icon, and a chat icon.

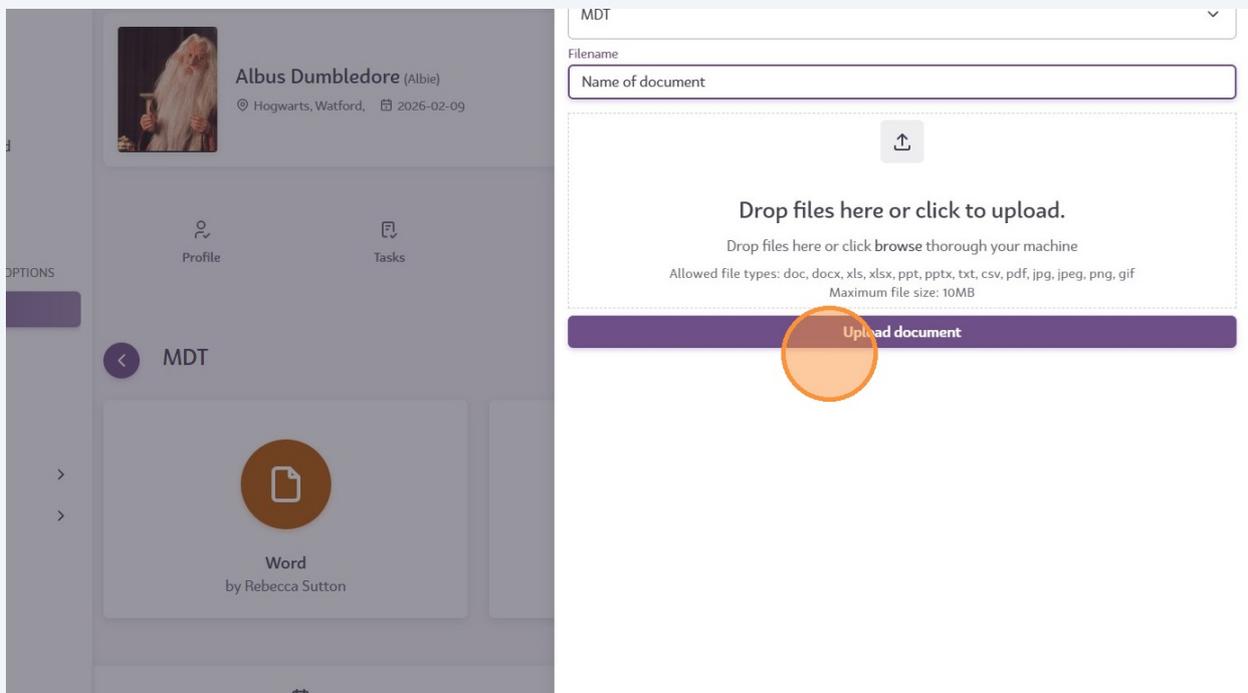
## 17 To add a document click on the add icon

This screenshot shows the 'MDT' document view page. At the top, it displays the 'Client Profile' for 'Albus Dumbledore (Albie)'. Below the profile are the same four tabs as in the previous screenshot: Profile, Tasks, Notes, and Documents. A circular orange 'Add' button with a plus icon is located in the top right corner. Below the tabs, there is a back arrow and the label 'MDT'. The main area contains three document thumbnails: 'Word by Rebecca Sutton', 'PDF by Rebecca Sutton', and 'Image by Rebecca Sutton', each with a document icon.

18 Detail the file name and the folder you would like to add the document to



19 Click to upload the document this will open the camera so you can take a picture of the document and then click upload document.



## 20 Click "Client Forms"

The screenshot shows a user interface for a client named Albus Dumbledore (Albie). On the left is a navigation menu with options like Legacy App, Dashboard, My Messages, My Noticeboard, My Letters, File Cabinet, and ALBUS DUMBLEDORE OPTIONS. Under the options, Client Details and Client Forms are visible, with Client Forms highlighted by an orange circle. The main content area shows the client's profile picture, name, location (Hogwarts, Watford), and birth date (2026-02-09). Below this are tabs for Profile, Tasks, Notes, and Documents. The Documents tab is active, showing a grid of document thumbnails: Word, PDF, and Image, all by Rebecca Sutton. A back arrow and 'MDT' label are also present.

## 21 This is here you will find the clients care plan and risk assessments.

The screenshot shows a 'Plans Completed' section for Albus Dumbledore. It includes a search bar for plans and a dropdown menu for searching by category, currently set to 'All'. Below this are three cards for different plans, each with a 'View' button. The 'Complex Care Plan' card is highlighted with an orange circle.

Plan Name	Filled By	Created	Completed	New Assessment Started	Review Date
Sleeping Night Worker Risk Assessment	Kim Gardner	05 Mar 2026 23:34	05 Mar 2026 23:47	No	05 Sep 2026
Bed Rails Risk Assessment	Kim Gardner	05 Mar 2026 23:33	05 Mar 2026 23:45	No	05 Sep 2026
Complex Care Plan	Kim Gardner	26 Feb 2026 11:27	05 Mar 2026 17:05	Yes	11 Jun 2026

## 22 Click "View" on the care plan

Search Plans

Search plans by category:

All

OPTIONS

**Sleeping Night Worker Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:34  
Completed: 05 Mar 2026 23:47  
New Assessment Started: No  
Review Date: 05 Sep 2026

**Bed Rails Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:33  
Completed: 05 Mar 2026 23:45  
New Assessment Started: No  
Review Date: 05 Sep 2026

**Complex Care Plan**  
Filled By: Kim Gardner  
Created: 26 Feb 2026 11:27  
Completed: 05 Mar 2026 17:05  
New Assessment Started: Yes  
Review Date: 11 Jun 2026

View

View

View

## 23 To view the care plan in full Click "View All Forms"

Search Plans

Search plans by category:

All

OPTIONS

**Sleeping Night Worker Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:34  
Completed: 05 Mar 2026 23:47  
New Assessment Started: No  
Review Date: 05 Sep 2026

**Bed Rails Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:33  
Completed: 05 Mar 2026 23:45  
New Assessment Started: No  
Review Date: 05 Sep 2026

**Complex Care Plan**  
Filled By: Kim Gardner  
Created: 26 Feb 2026 11:27  
Completed: 05 Mar 2026 17:05  
New Assessment Started: Yes  
Review Date: 11 Jun 2026

View All Forms

About Me - Complex

Goals

Communication

Moving and Handling

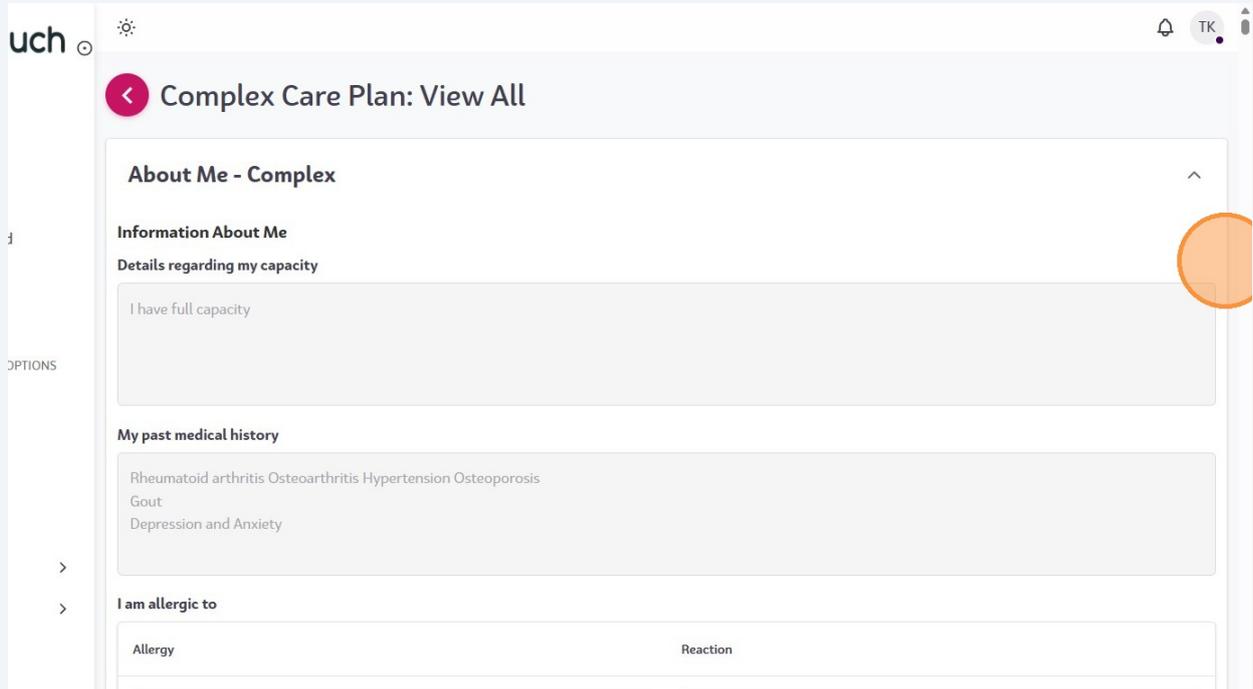
Infection control

Eyesight

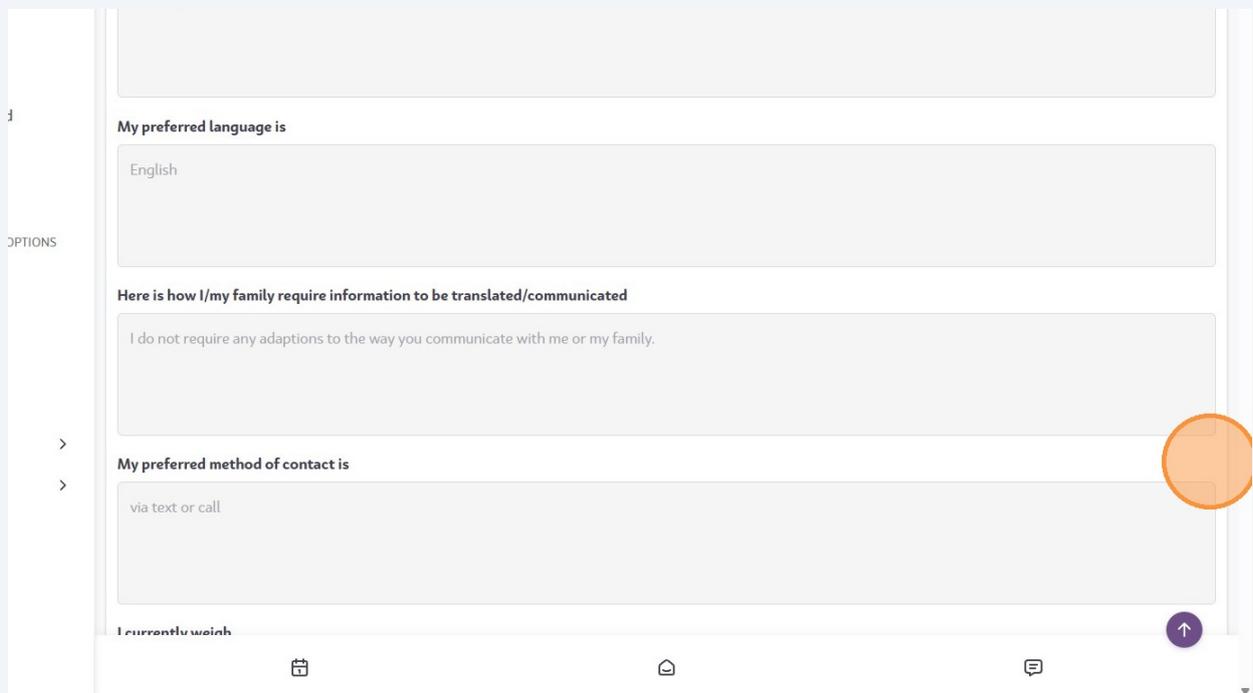
Hearing

24

This will load the full care plan and you can scroll through and read it all



25



26

When you see File attached click on it and it will open a document with additional information you need to read.

The screenshot shows the 'onetouch' dashboard. On the left is a navigation menu with items like 'Legacy App', 'Dashboard', 'My Messages', 'My Noticeboard', 'My Letters', 'File Cabinet', and 'ALBUS DUMBLEDORE OPTIONS'. The main content area is titled 'Goals' and contains a section 'Information regarding my goals' with a sub-section 'Area of Care, Goals and Controls'. A button labeled 'File Attached' with a document icon is circled in orange. Below it is a text box: 'Please click on the file attached link and ensure you read this in full, then continue to read the remainder of the plan'. Further down is a section 'My goals for the next year are' with a table of goals.

Goal	How my care team can help me achieve this	How my Clinical Lead can help me achieve this
Maintain independence and good health.	Work within care plan guidelines and identify when/ if I am unwell	Regular reviews and open communication

27

Once you have read the document in full, you can close it and continue to read the rest of the care plan

The screenshot shows a 'File Viewer' window with a close button (X) in the top right corner. The window displays a table with three columns: 'Areas of Care', 'Goal', and 'Control'. The content of the table is as follows:

Areas of Care	Goal	Control
I have both clinical and social goals that I would like to achieve over the next year	To enable me to achieve my goals safely and successfully	Care Plan Documentation

28

Options

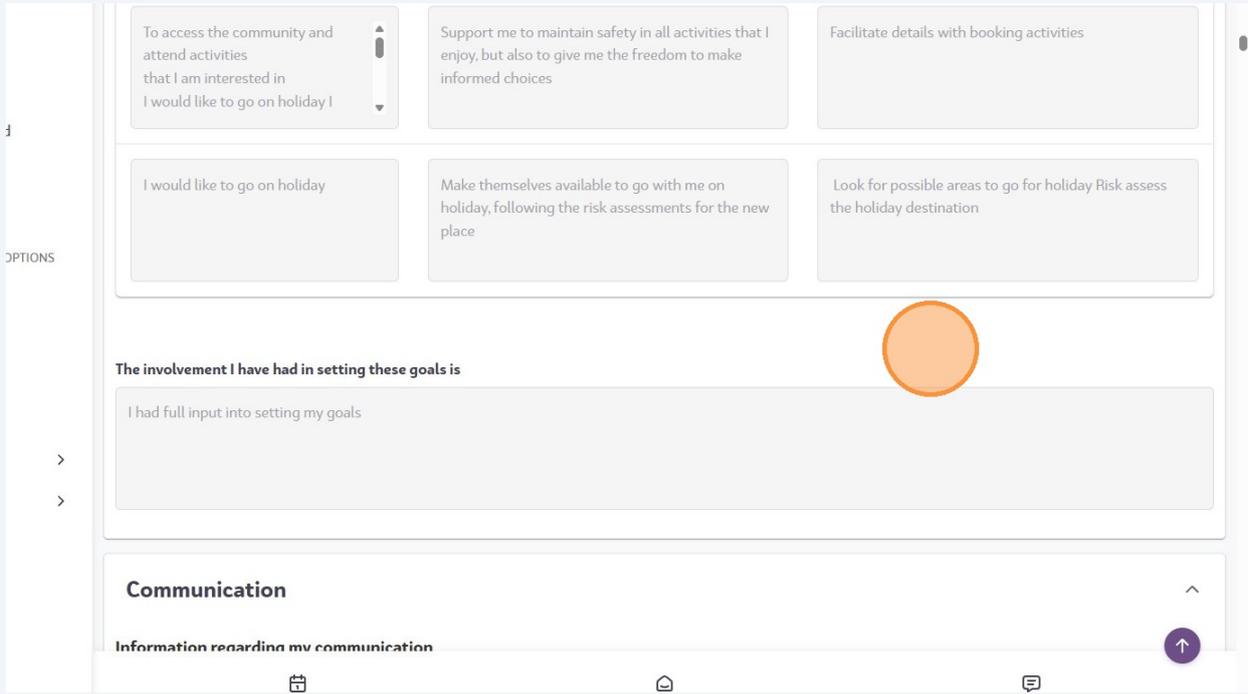
To access the community and attend activities that I am interested in I would like to go on holiday I	Support me to maintain safety in all activities that I enjoy, but also to give me the freedom to make informed choices	Facilitate details with booking activities
I would like to go on holiday	Make themselves available to go with me on holiday, following the risk assessments for the new place	Look for possible areas to go for holiday Risk assess the holiday destination

The involvement I have had in setting these goals is

I had full input into setting my goals

Communication

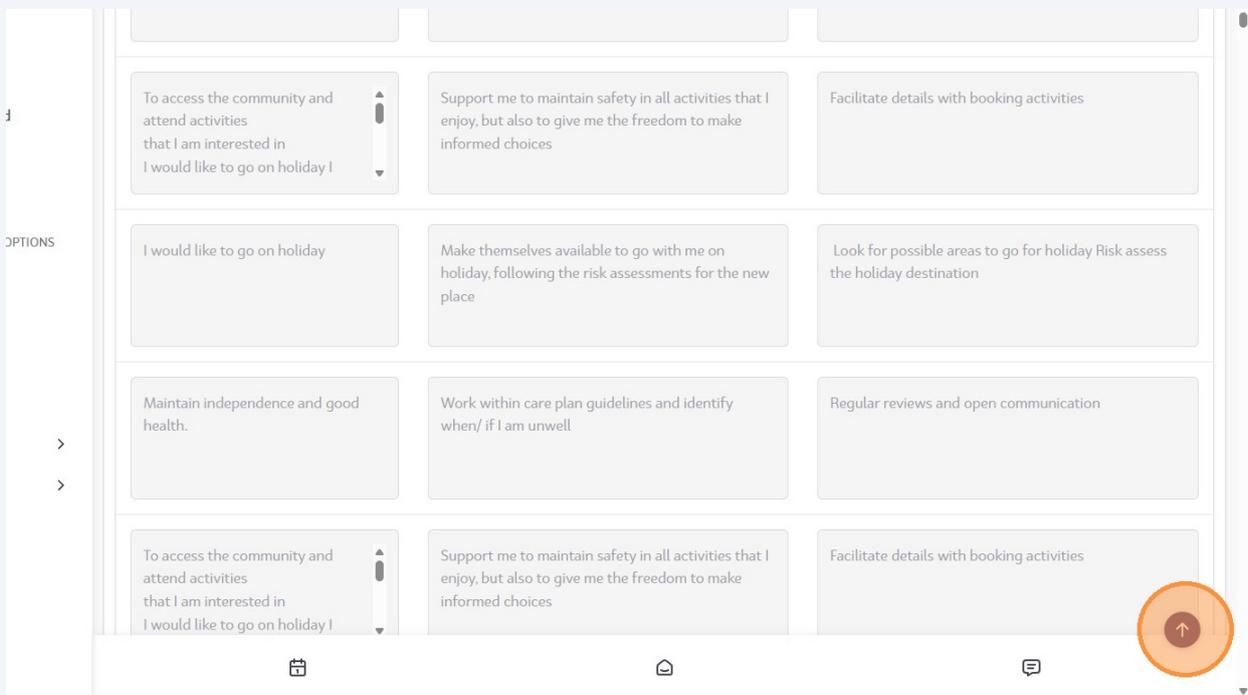
Information regarding my communication



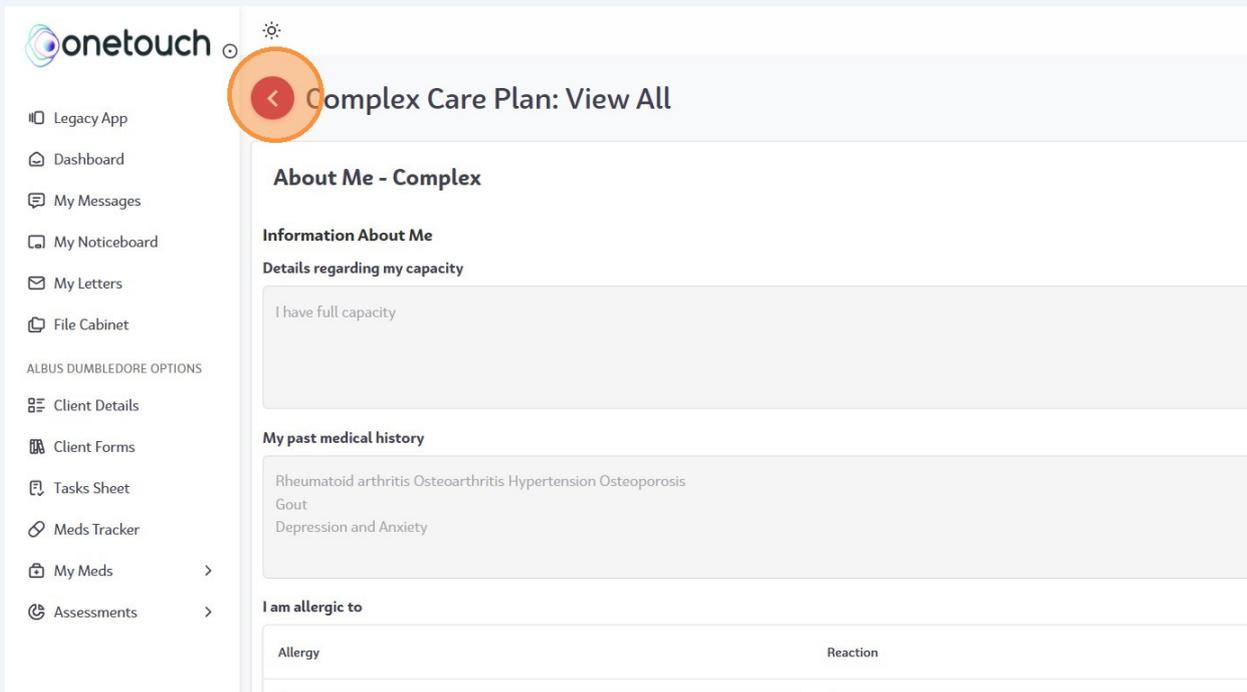
29

Options

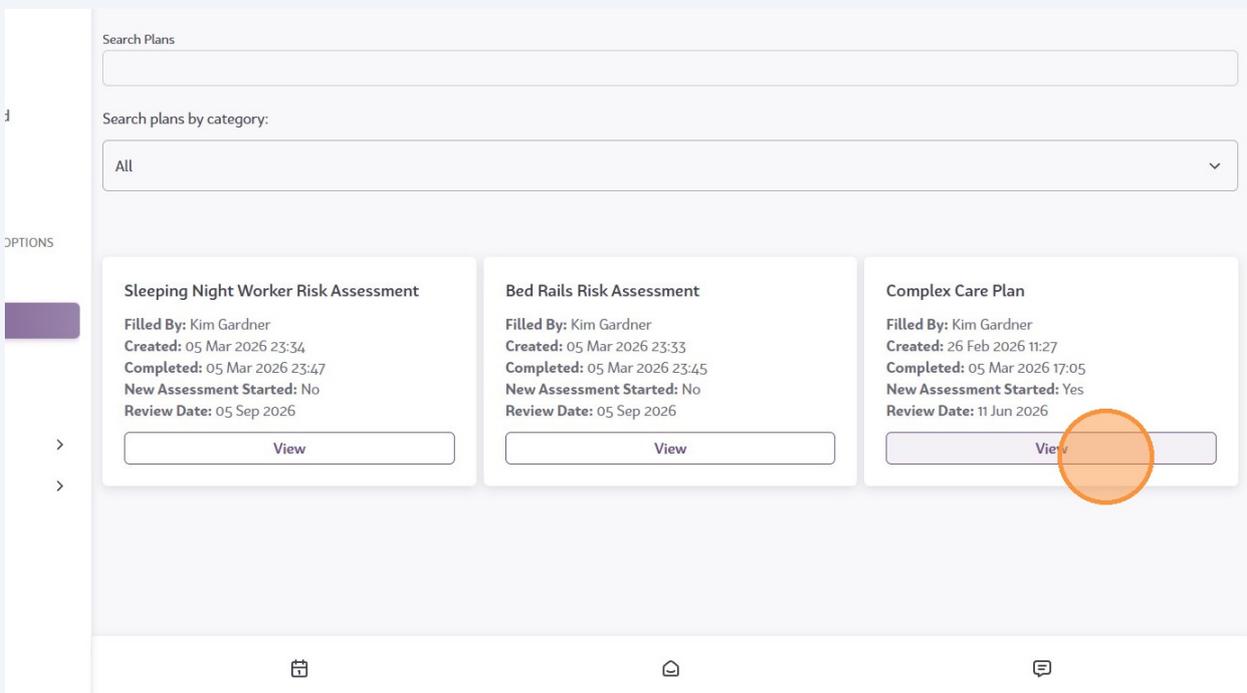
To access the community and attend activities that I am interested in I would like to go on holiday I	Support me to maintain safety in all activities that I enjoy, but also to give me the freedom to make informed choices	Facilitate details with booking activities
I would like to go on holiday	Make themselves available to go with me on holiday, following the risk assessments for the new place	Look for possible areas to go for holiday Risk assess the holiday destination
Maintain independence and good health.	Work within care plan guidelines and identify when/ if I am unwell	Regular reviews and open communication
To access the community and attend activities that I am interested in I would like to go on holiday I	Support me to maintain safety in all activities that I enjoy, but also to give me the freedom to make informed choices	Facilitate details with booking activities



30 To exit the care plan you can click on the back icon



31 To view the sections of the care plan individually Click "View"



32

Then click on the section you would like to see like "Client Deterioration"

Search Plans

Search plans by category:

All

OPTIONS

**Sleeping Night Worker Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:34  
Completed: 05 Mar 2026 23:47  
New Assessment Started: No  
Review Date: 05 Sep 2026

**Bed Rails Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:33  
Completed: 05 Mar 2026 23:45  
New Assessment Started: No  
Review Date: 05 Sep 2026

**Complex Care Plan**  
Filled By: Kim Gardner  
Created: 26 Feb 2026 11:27  
Completed: 05 Mar 2026 17:05  
New Assessment Started: Yes  
Review Date: 11 Jun 2026

- Looking after the Home
- Emergency in the home
- Client Deterioration**
- Hospital Appointments and Admissions
- Sepsis
- Pain
- Basic Life Support
- Speech and Language

33

This will then show you just that section of the care plan, as mentioned before ensure you click on all "File Attached" links and read the fully before continuing on to read the rest of the care plan

onetouch

Legacy App

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

Client Forms

Tasks Sheet

Meds Tracker

My Meds

Assessments

## Client Deterioration

### Client Deterioration

Information regarding management of deterioration

Areas of care, Goals and Controls

**File Attached**

Please click on the file attached link and ensure you read this in full, then continue to read the remainder of the plan

**If I was to deteriorate**

I am for full escalation in the event of clinical deterioration.  
I will require emergency services (999) to be called.  
I am at risk of mental health deterioration also. In the event of me absconding or having a mental health crisis, you must inform my brother, TCS clinical the crisis team or 999 if severe.

### 34 Click "icon"

The screenshot shows a mobile application interface for 'Client Deterioration'. The main screen has a dark grey header with a back arrow and the title 'Client Deterioration'. Below the header, there is a section titled 'Client Deterioration' followed by 'Information regarding management of deterioration'. A section titled 'Areas of care, Goals and Controls' contains a 'File Attached' button. Below this, there is a text area with the instruction: 'Please click on the file attached link and ensure you read this in full'. At the bottom, there is a section titled 'If I was to deteriorate' with two expandable options. A 'File:' preview window is open on the right, showing a table with three columns: 'Areas of Care', 'Goal', and 'Control'. The table contains the following data:

Areas of Care	Goal	Control
Contingency planning in the case of clinical deterioration	To maintain my safety at all times whilst ensuring I have effective care	Care plan Documentation Emergency equipment

### 35 When you get to the bottom of the form Click "Back" and this will close the form

The screenshot shows a mobile application interface for a form. The form has several sections: a text area with the instruction: 'I will require emergency services (999) to be called. I am at risk of mental health deterioration also. In the event of me absconding or having a mental health crisis, you must inform my brother, TCS clinical lead, and call the crisis team or 999 if severe.'; a section titled 'If I am to deteriorate, I want the following people to be contacted' with a text input field containing 'My Brother'; and a section titled 'Additional information regarding the management of my deterioration' with a text input field containing 'N/a'. At the bottom of the form, there is a red bar with a 'Back' button. A red circle highlights the 'Back' button. The bottom of the screen shows a mobile navigation bar with icons for home, back, and search.

36

Repeat this process to view the risk assessments

The screenshot shows a user interface for viewing risk assessments. At the top, there is a search bar labeled "Search Plans" and a dropdown menu labeled "Search plans by category:" with "All" selected. Below this, there are three cards representing different risk assessments:

- Sleeping Night Worker Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:34  
Completed: 05 Mar 2026 23:47  
New Assessment Started: No  
Review Date: 05 Sep 2026
- Bed Rails Risk Assessment**  
Filled By: Kim Gardner  
Created: 05 Mar 2026 23:33  
Completed: 05 Mar 2026 23:45  
New Assessment Started: No  
Review Date: 05 Sep 2026
- Complex Care Plan**  
Filled By: Kim Gardner  
Created: 26 Feb 2026 11:27  
Completed: 05 Mar 2026 17:05  
New Assessment Started: Yes  
Review Date: 11 Jun 2026

Each card has a "View" button at the bottom. The "View" button for the "Bed Rails Risk Assessment" card is highlighted with an orange circle. On the left side, there is a vertical sidebar with the word "OPTIONS" and a purple bar. At the bottom, there are three icons: a calendar, a home icon, and a chat bubble.

37

Click "Bed Rails Risk Assessment"

This screenshot is identical to the previous one, but with a dropdown menu open for the "View" button of the "Bed Rails Risk Assessment" card. The dropdown menu contains two items:

- View All Forms
- Bed Rails Risk Assessment

The "Bed Rails Risk Assessment" item in the dropdown menu is highlighted with an orange circle. The rest of the interface, including the search bars, cards, and sidebar, remains the same as in the previous screenshot.

38

Does the client use padding or inflatable rails attached to their bed rails?

- Yes (0)
- No (0)

1 of 18

**Risk of Client Entrapment**

**Likelihood**

- Rare (0)
- Unlikely (1)
- Possible (2)
- Likely (3)
- Almost certain (4)

2 of 18

**Consequences**

- Negligible (0)
- Minor (1)
- Moderate (2)

OPTIONS

>

>



39

- Very High (0)

4 of 18

**Action plan and preventative measures**

Ensure client is monitored

5 of 18

**Risk of Client Injury**

**Likelihood**

- Rare (0)
- Unlikely (1)
- Possible (2)
- Likely (3)
- Almost certain (4)

6 of 18

**Consequences**

OPTIONS

>

>



## 40 Click "Assessments"

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

**Client Forms**

Tasks Sheet

Meds Tracker

My Meds >

**Assessments >**

Search Plans

Search plans by category:

All

Sleeping Night Worker Risk Assessment	Bed Rails Risk Assessment	Complex Care Plan
<b>Filled By:</b> Kim Gardner <b>Created:</b> 05 Mar 2026 23:34 <b>Completed:</b> 05 Mar 2026 23:47 <b>New Assessment Started:</b> No <b>Review Date:</b> 05 Sep 2026	<b>Filled By:</b> Kim Gardner <b>Created:</b> 05 Mar 2026 23:33 <b>Completed:</b> 05 Mar 2026 23:45 <b>New Assessment Started:</b> No <b>Review Date:</b> 05 Sep 2026	<b>Filled By:</b> Kim Gardner <b>Created:</b> 26 Feb 2026 11:27 <b>Completed:</b> 05 Mar 2026 17:05 <b>New Assessment Started:</b> Yes <b>Review Date:</b> 11 Jun 2026
<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>

Calendar icon Home icon Messages icon

## 41 Click "Client Assessments"

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

**Client Forms**

Tasks Sheet

Meds Tracker

My Meds >

**Assessments >**

Client Assessments

Client Assessment History

Skin Assessment

Skin Assessment History

Search Plans

Search plans by category:

All

Sleeping Night Worker Risk Assessment	Bed Rails Risk Assessment	Complex Care Plan
<b>Filled By:</b> Kim Gardner <b>Created:</b> 05 Mar 2026 23:34 <b>Completed:</b> 05 Mar 2026 23:47 <b>New Assessment Started:</b> No <b>Review Date:</b> 05 Sep 2026	<b>Filled By:</b> Kim Gardner <b>Created:</b> 05 Mar 2026 23:33 <b>Completed:</b> 05 Mar 2026 23:45 <b>New Assessment Started:</b> No <b>Review Date:</b> 05 Sep 2026	<b>Filled By:</b> Kim Gardner <b>Created:</b> 26 Feb 2026 11:27 <b>Completed:</b> 05 Mar 2026 17:05 <b>New Assessment Started:</b> Yes <b>Review Date:</b> 11 Jun 2026
<a href="#">View</a>	<a href="#">View</a>	<a href="#">View</a>

Calendar icon Home icon Messages icon

42

This is where you can document on the body map, click on the picture the area of concern

onetouch

Legacy App  
Dashboard  
My Messages  
My Noticeboard  
My Letters  
File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details  
Client Forms  
Tasks Sheet  
Meds Tracker  
My Meds  
Assessments  
Client Assessments

Assessment  
Albus Dumbledore

0 No Pain 1 2 3 4 5 Moderate Pain 6 7 8 9

43

The complete the details below

onetouch

Legacy App  
Dashboard  
My Messages  
My Noticeboard  
My Letters  
File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details  
Client Forms  
Tasks Sheet  
Meds Tracker  
My Meds  
Assessments  
Client Assessments

Affected Area

Problem

Cause

Current Pain

Worst Pain

Best Pain

Description of pain

#### 44 Once it is completed Click "Save"

The screenshot shows a mobile application interface for a pain assessment. On the left is a navigation menu with items like 'es', 'board', 'ORE OPTIONS', 'ils', 'is', 't', 'er', 'ts', 'ents', 'ent History', 'it', and 'it History'. The main form area contains several input fields: 'Current Pain' (value: 0), 'Worst Pain' (value: 0), 'Best Pain' (value: 0), and 'Description of pain' (value: Dull). Below these is a 'Treatment' text area. At the bottom of the form is a dark purple bar with a 'Save' button, which is circled in orange. The bottom navigation bar includes icons for home, back, and messages.

#### 45 Click "Client Assessment History" and you will be able to view all previous body maps that have been logged

The screenshot displays the 'Client Assessment History' screen. On the left is a navigation menu with items like 'Dashboard', 'My Messages', 'My Noticeboard', 'My Letters', 'File Cabinet', 'ALBUS DUMBLEDORE OPTIONS', 'Client Details', 'Client Forms', 'Tasks Sheet', 'Meds Tracker', 'My Meds', 'Assessments', 'Client Assessments', 'Client Assessment History', 'Skin Assessment', and 'Skin Assessment History'. The 'Client Assessment History' item is circled in orange. The main content area features a horizontal pain scale from 0 to 9. '0' is labeled 'No Pain' in green, and '5' is labeled 'Moderate Pain' in orange. Below the scale are two body maps: a front view and a back view of a human figure. The bottom navigation bar includes icons for home, back, and messages.

## 46 Log complete a skin assessment Click "Skin Assessment"

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

Client Forms

Tasks Sheet

Meds Tracker

My Meds >

Assessments ▾

Client Assessments

Client Assessment History

**Skin Assessment**

Skin Assessment History

Review Date

Review Date  
06/03/2026

Additional Comments

Additional Comments

If continuous assessment is needed, please complete the Review Date and Save Assessment. If the Wound/Skin needs no further assessments, please tick 'Mark Wound as Healed' below to Archive Assessment.

Mark Wound as Healed

4 Submission

Submit

## 47 Then click where in the body you are assessing

onetouch

Legacy App

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

Client Forms

Tasks Sheet

Meds Tracker

My Meds >

Assessments ▾

Client Assessments

Client Assessment History

New Wound/Skin Assessment

Client: Albus Dumbledore Client No: 212687 DBO: 06/08/1944

1 Choose a body type

Front / Back Side Head Feet

## 48 Click on the image the affected area

Legacy App

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

ALBUS DUMBLEDORE OPTIONS

Client Details

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Meds Tracker

My Meds >

Assessments ▾

Client Assessments

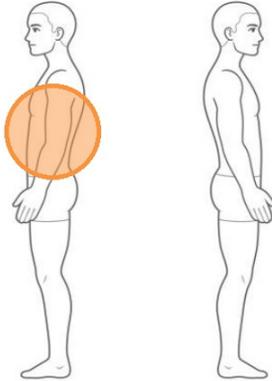
Client Assessment History

Skin Assessment

**1 Choose a body type**

Front / Back Side Head Feet

**2 Mark the location of the wound on the image**



## 49 The complete the form

Dashboard

My Messages

My Noticeboard

My Letters

File Cabinet

DUMBLEDORE OPTIONS

Client Details

Client Forms

Tasks Sheet

Meds Tracker

My Meds >

Assessments ▾

Assessments

Assessment History

Skin Assessment

Assessment History

**3 Fill in the details**

**Wound / Skin Assessment Overview**

Name of Assessment\* Wound Classification Pressure ulcers Date of Assessment 06/03/2026

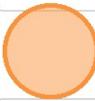
Date Wound First Identified 06/03/2026 Wound Location\* Cause\*

**Wound / Skin Description**

Appearance\* Exudate\* Discharge\*

Odour\* Grade Non-Applicable

Wound Description\*



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Odour\* Grade  
Non-Applicable

Wound Description \*

### Infection Status / Pain Score / Wound Measurements

Intensities  
Infection Suspected

Pain Score  
0

Wound Depth (cm)  
0

Wound Length (cm)  
0

Wound Width (cm)  
0

Wound Surface Area (cm)  
0.00

### Dressing, Cleaning and Treatment

Type of Dressing Applied\* Cleaning Solution\*

Treatment\*

51

Click "Upload" and this will open the camera so you can take a picture and upload it to the assessment

onetouch  Type of Dressing Applied\* Cleaning Solution\*

Treatment\*

### Upload Photographs / Files

**Upload** Selected Files

Allowed file types: doc, docx, xls,xlsx, ppt, pptx, txt, csv, pdf, jpg, jpeg, png, gif  
Maximum file size: 10MB

### Review Date

Review Date  
06/03/2026

### Additional Comments

Additional Comments

- Legacy App
- Dashboard
- My Messages
- My Noticeboard
- My Letters
- File Cabinet
- ALBUS DUMBLEDORE OPTIONS
- Client Details
- Client Forms
- Tasks Sheet
- Meds Tracker
- My Meds
- Assessments
- Client Assessments
- Client Assessment History

52

Once the form is completed click "Submit". You can view previous skin assessment by clicking on Skin Assessment History.

The screenshot shows a web form for a skin assessment. At the top, there is a 'Review Date' field containing '06/03/2026'. Below it is an 'Additional Comments' text area. A message reads: 'If continuous assessment is needed, please complete the Review Date and Save Assessment. If the Wound / Skin needs no further assessments, please tick 'Mark Wound as Healed' below to Archive Assessment'. There is a checkbox labeled 'Mark Wound as Healed' which is currently unchecked. At the bottom of the form, a purple bar contains a 'Submit' button, which is circled in orange. On the left side of the screen, there is a sidebar with a 'history' section and a 'Skin Assessment History' button highlighted in purple. At the bottom of the page, there is a navigation bar with icons for home, a mail icon, and a chat icon, and a scroll-to-top button on the right.

53

Click "Tasks Sheet"

The screenshot shows a 'Tasks Sheet' interface. On the left is a sidebar menu with options: Dashboard, My Messages, My Noticeboard, My Letters, File Cabinet, ALBUS DUMBLEDORE OPTIONS, Client Details, Client Forms, Tasks Sheet (circled in orange), Meds Tracker, My Meds, Assessments, Client Assessments, Client Assessment History, Skin Assessment, and Skin Assessment History. The main content area is titled 'Client: Albus Dumbledore' and 'Client No. 212007'. It has two steps: '1 Choose a body type' with buttons for 'Front / Back', 'Side', 'Head', and 'Feet' (the 'Feet' button is highlighted in purple); and '2 Select wound' with illustrations of the right and left feet from various angles. At the bottom, there is a navigation bar with icons for home, a mail icon, and a chat icon.

54

This will bring up the clinical tasks list for you to document when they have been completed

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13:00 M  
Vent Obs

14:00 M  
Vent Obs

Any M  
Indwelling Device Observation and Change Chart  
Completed

Any M  
Indwelling Device Observation and Change Chart  
Due

Any M  
Seizure Management  
Completed

Any M  
Seizure Management  
Due

Any M  
Oxygen Saturations  
Due

55

Click on the Digital task you want to complete, copy the details so you know what you need to document

14:00 M  
Vent Obs

Any M  
Indwelling Device Observation and Change Chart  
Completed

Any M  
Indwelling Device Observation and Change Chart  
Due

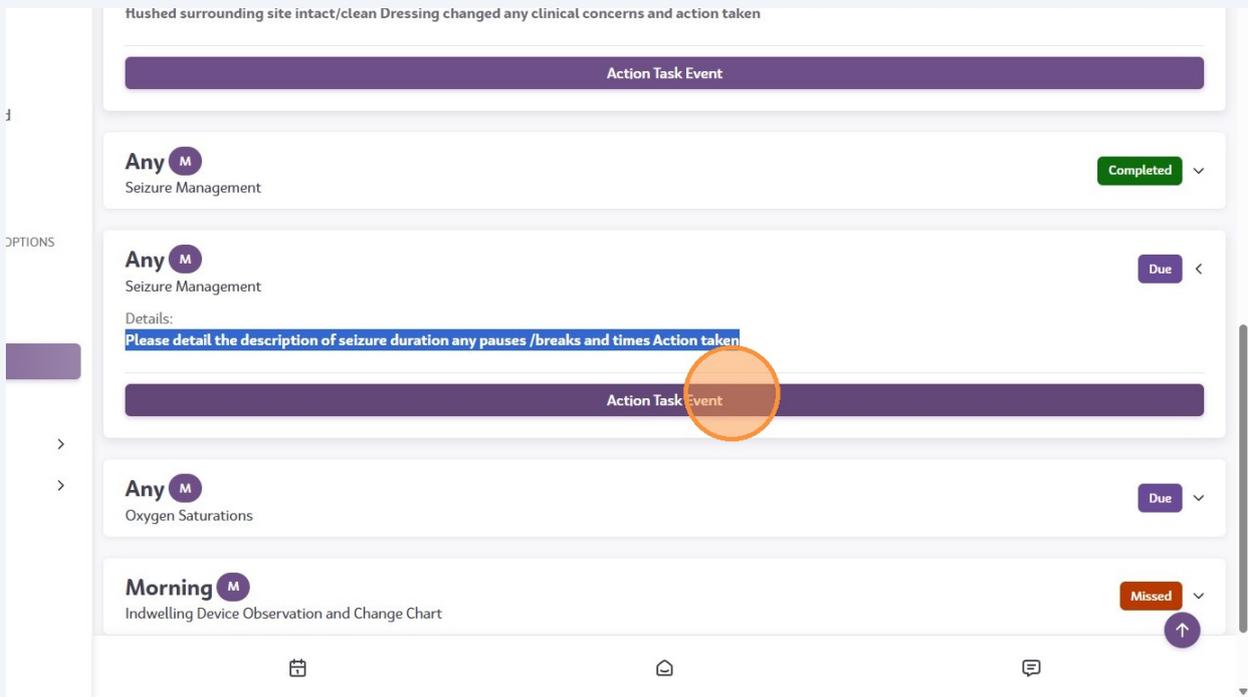
Details:  
Detail type of indwelling redness at site temperature at site swelling or oedema at site leaking/discharge at site pain, aspirate present/drainage resistance when flushed surrounding site intact/clean Dressing changed any clinical concerns and action taken

Action Task Event

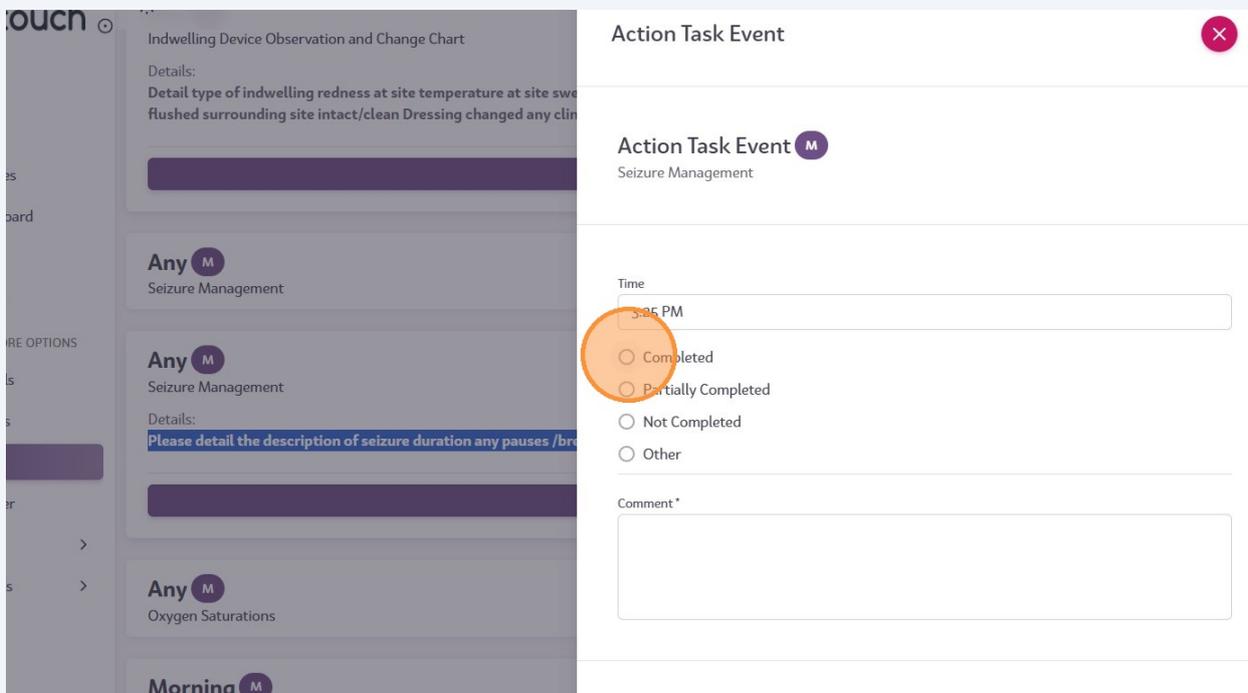
Any M  
Seizure Management  
Completed

Any M  
Seizure Management  
Due

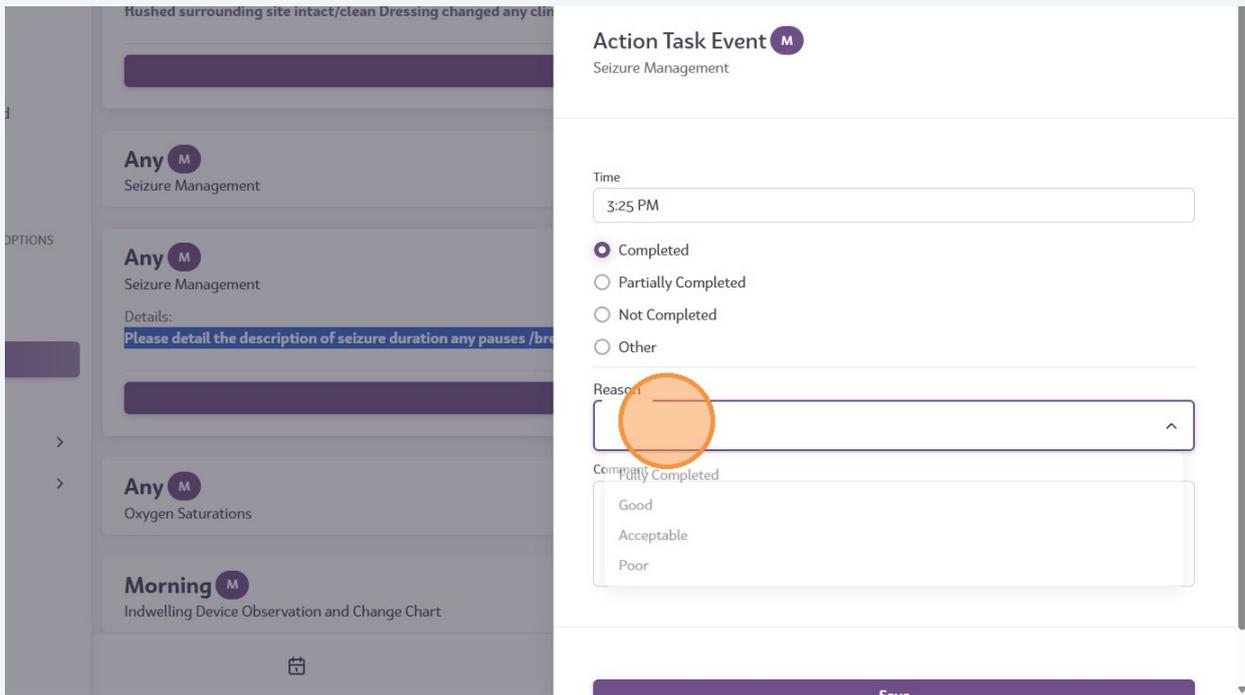
## 56 Click "Action Task Event"



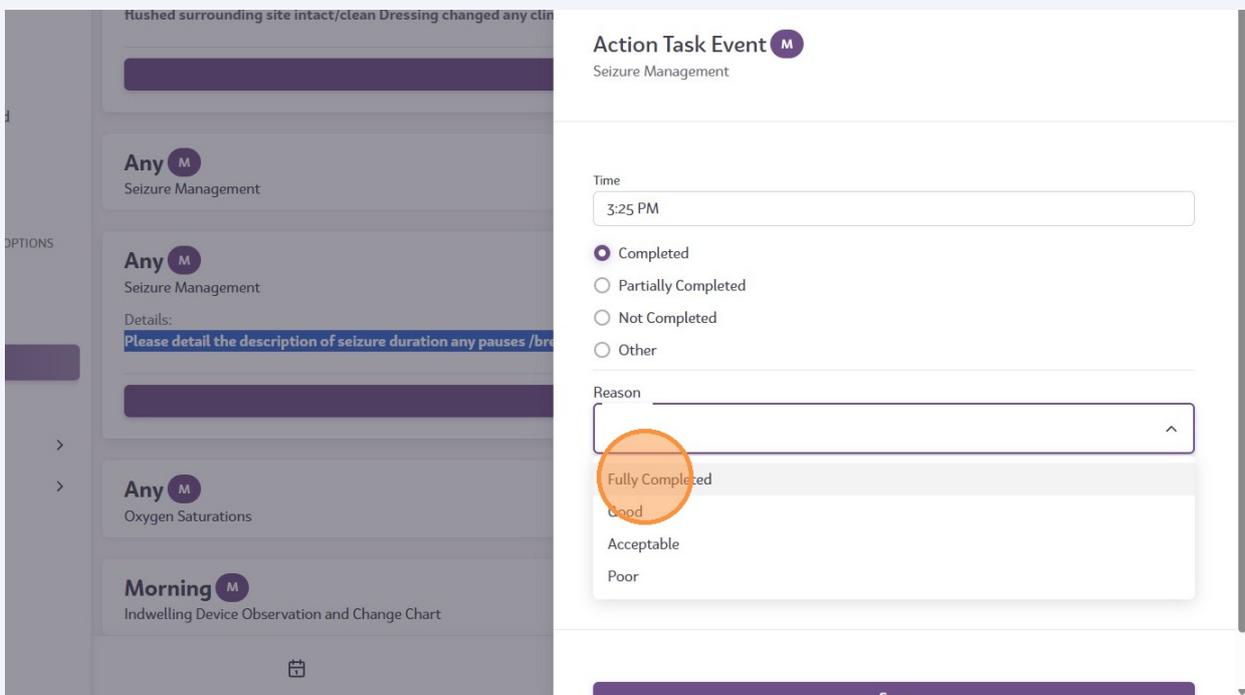
## 57 Detail the time it was completed, select if it was fully or partially completed etc



58 Select a reason



59



60

Paste the details into the comments box and edit them to answer the points that need to be documented

The screenshot shows a mobile application interface for 'Seizure Management'. On the left, there is a sidebar with menu items: 'Any M Seizure Management', 'Any M Seizure Management', 'Any M Oxygen Saturations', and 'Morning M Indwelling Device Observation and Change Chart'. The main content area is titled 'Seizure Management' and contains the following fields:

- Time:** 3:25 PM
- Status:** Radio buttons for 'Completed' (selected), 'Partially Completed', 'Not Completed', and 'Other'.
- Reason:** A dropdown menu with 'Fully Completed' selected.
- Comment \*:** A text input field containing the placeholder text: 'Please detail the description of seizure duration any pauses /breaks and times Action taken'. An orange circle highlights this field.
- Save:** A purple button at the bottom right.

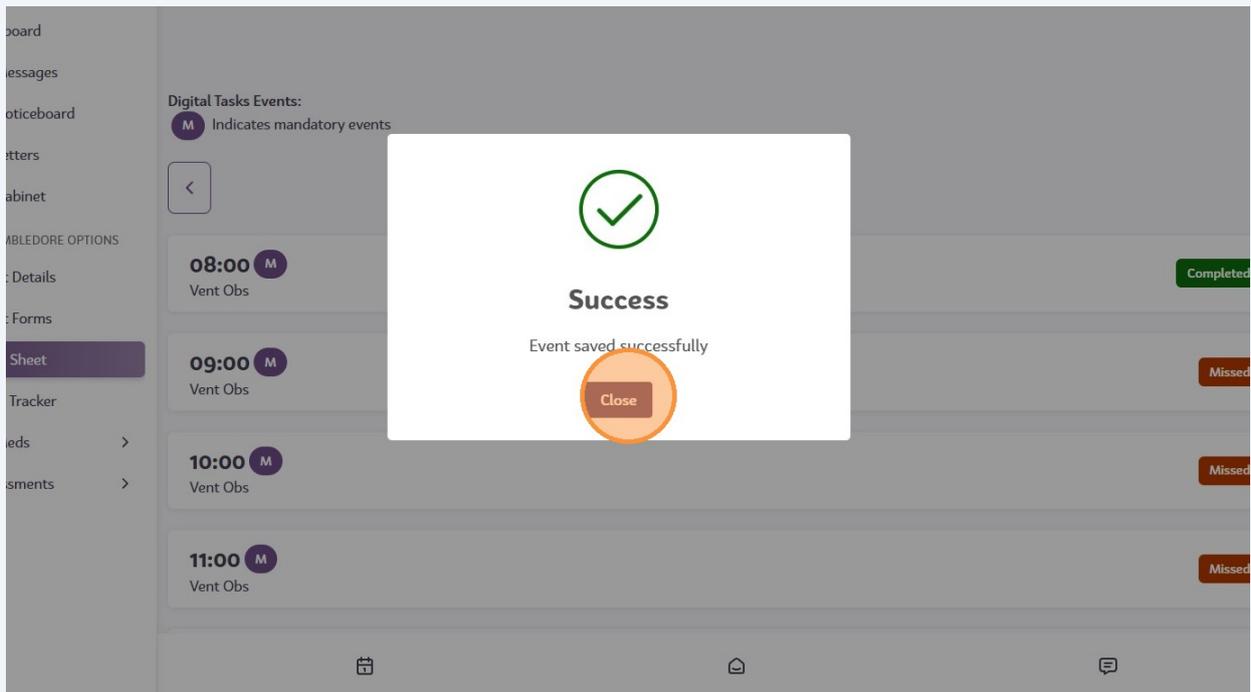
61

Once your note fully details what you did Click "Save"

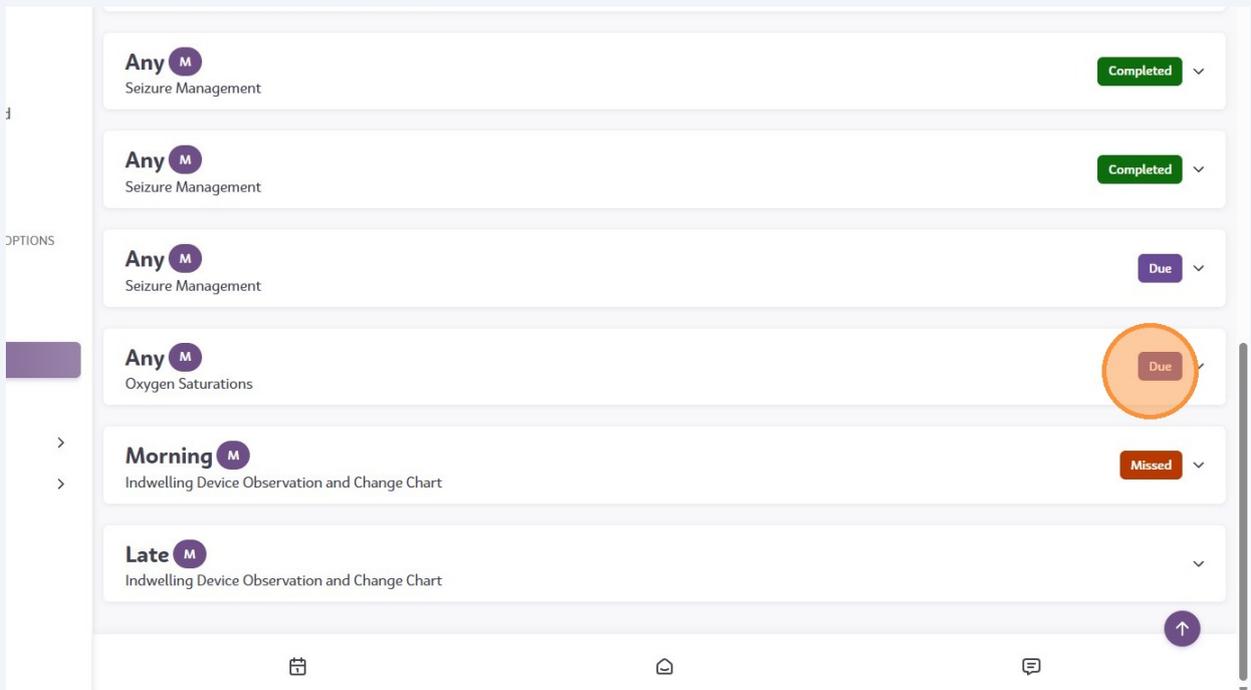
This screenshot shows the same 'Seizure Management' form as in the previous image, but with the following changes:

- Comment \*:** The text input field is now filled with the text: 'Full body spasms, 24 seconds, rescue medication administered. reported to the office'.
- Save:** The purple button at the bottom right is now highlighted with an orange circle.

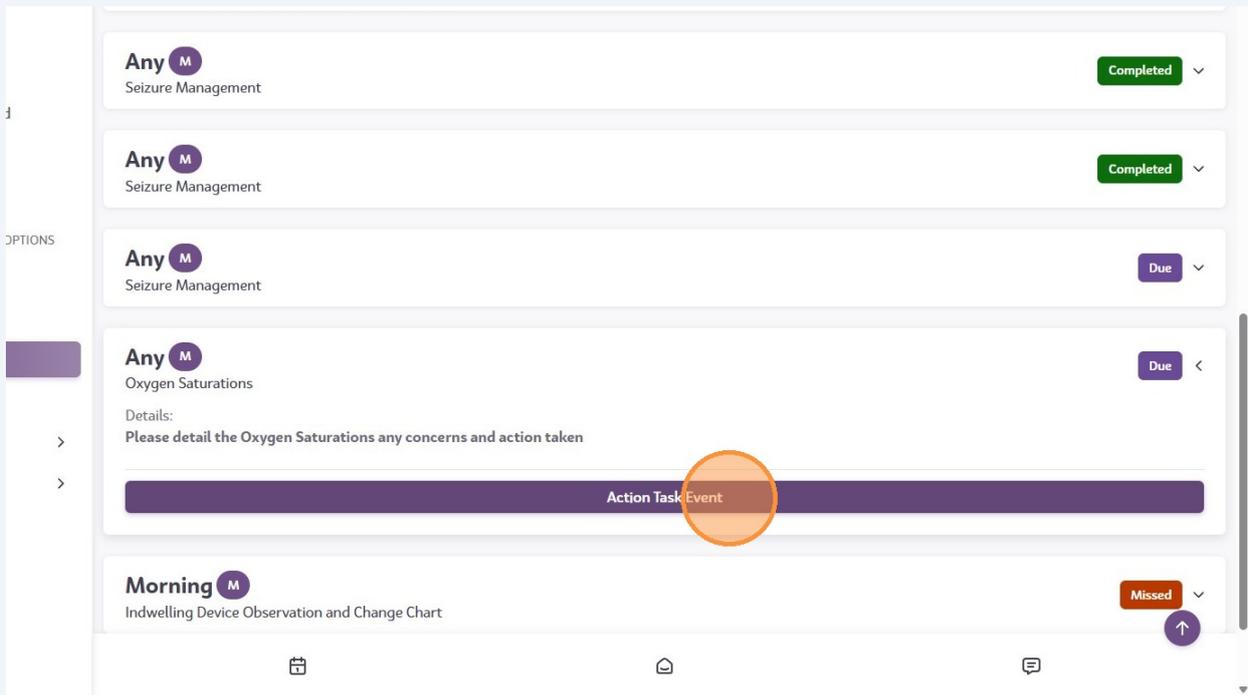
## 62 Click "Close"



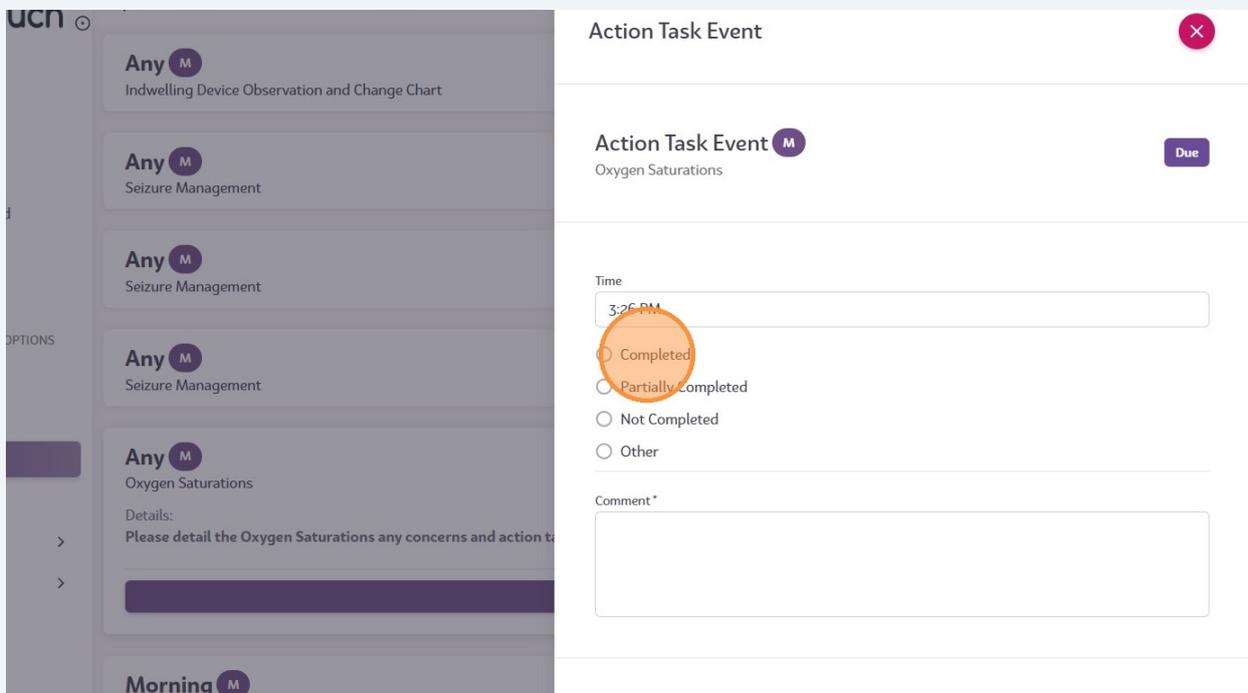
## 63 Repeat this for all tasks that need completing throughout your shift



## 64 Click "Action Task Event"



## 65 Click "Completed"



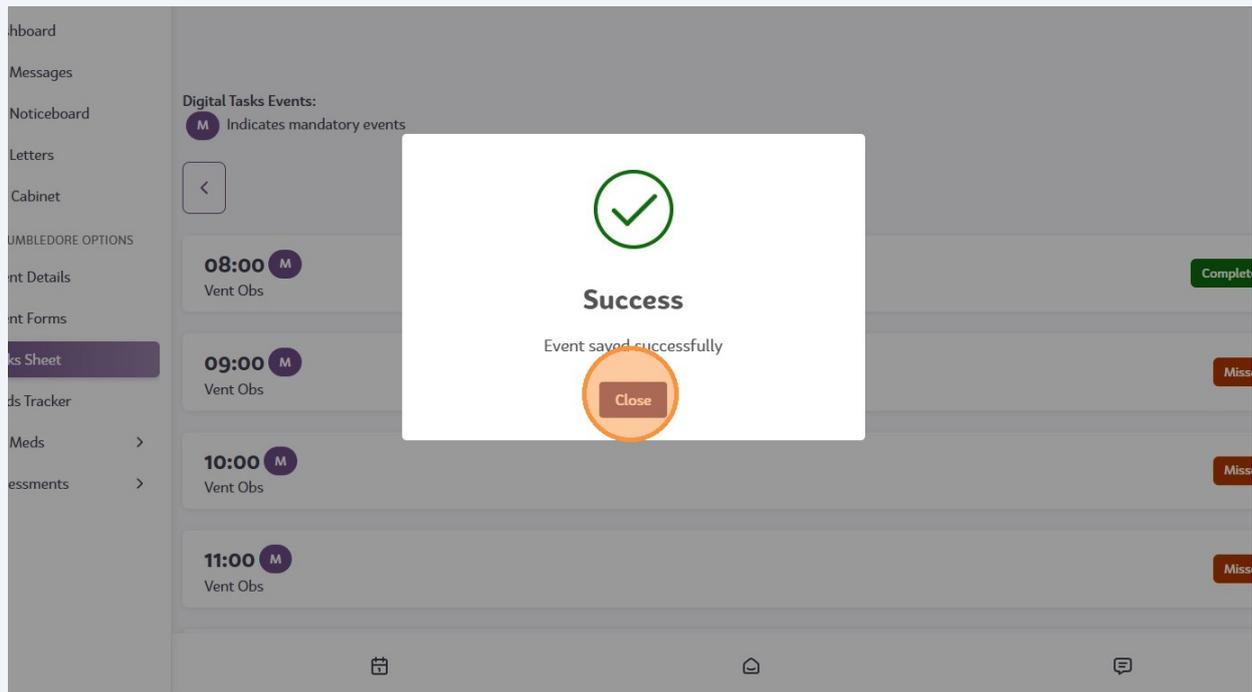
66 Click "Fully Completed"

The screenshot shows a mobile application interface. On the left is a sidebar with a list of tasks: 'Any M Seizure Management', 'Any M Seizure Management', 'Any M Seizure Management', 'Any M Oxygen Saturations', and 'Morning M Indwelling Device Observation and Change Chart'. The 'Any M Oxygen Saturations' task is selected. The main screen displays the 'Action Task Event' form for 'Oxygen Saturations'. The form includes a 'Time' field with '3:26 PM', a status selection with 'Completed' selected, and a 'Reason' dropdown menu. The 'Reason' dropdown is open, showing options: 'Fully Completed', 'Good', 'Acceptable', and 'Poor'. The 'Fully Completed' option is highlighted with an orange circle. A 'Save' button is visible at the bottom of the form.

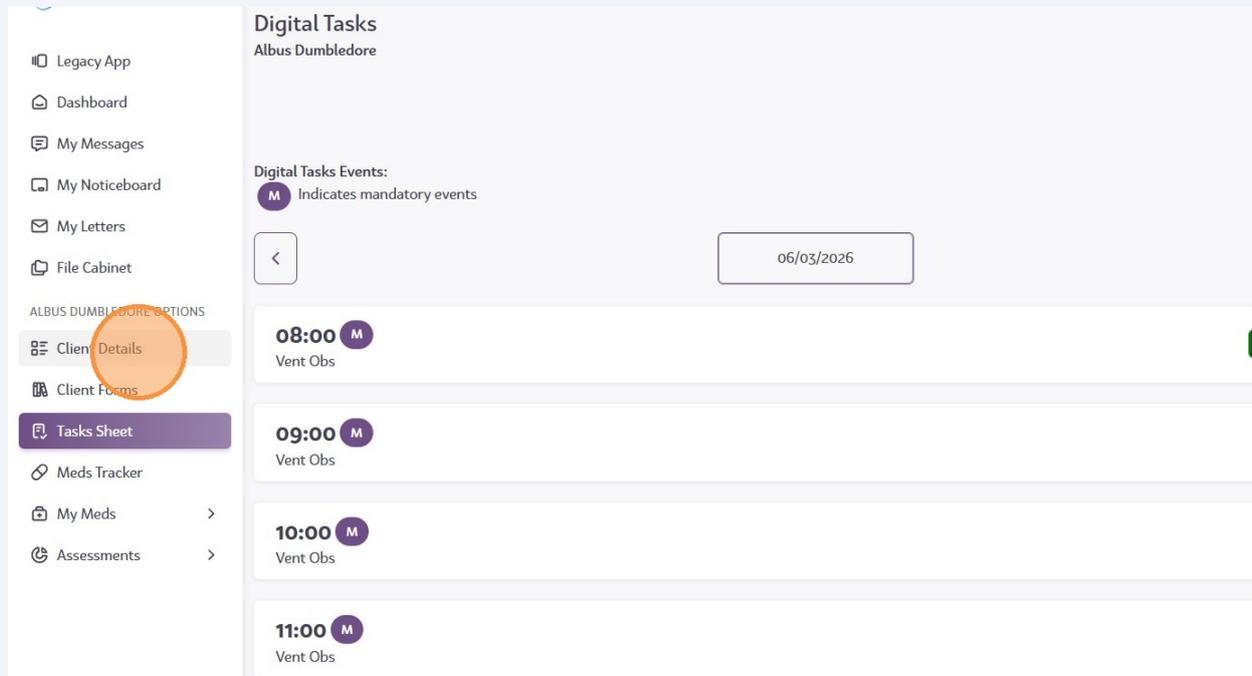
67 Click "Save"

This screenshot shows the same 'Action Task Event' form for 'Oxygen Saturations' as in the previous step. The 'Reason' dropdown menu is now closed, and 'Fully Completed' is selected. The 'Comment \*' field contains the text '98% no concerns'. The 'Save' button at the bottom of the form is highlighted with an orange circle.

## 68 Click "Close"



## 69 Click "Client Details"



## 70 To log out click your initials at the top

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### Client Profile

 **Albus Dumbledore** (Albie)  
📍 Hogwarts, Watford, 📅 2026-02-09

 Profile  Tasks  Notes  Documents

**About**

- 👤 Full Name: Albus Dumbledore
- 🏷️ Known As: Albie
- 👤 Id: DUAL
- ✓ Status: Active
- 📅 DOB: 06-Aug-1946
- 🏠 Address: Hogwarts, Watford,
- 📍 Postcode: Wd257lr [View on map](#)

## 71 Then Logout

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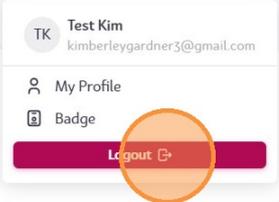
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- 👤 Id: DUAL
- ✓ Status: Active
- 📅 DOB: 06-Aug-1946
- 🏠 Address: Hogwarts, Watford,
- 📍 Postcode: Wd257lr [View on map](#)



- TK Test Kim  
kimberleygardner3@gmail.com
- 👤 My Profile
- 🏷️ Badge
- Logout** 